



Time and Location:

Discover Sycamore's Farmers Market will be held in the Sycamore Center parking lot at the corner of Elm and Somonauk Street in Sycamore. The market will be open every Sunday from 10am-2pm starting June 5th and ending September 25th. There will be no market on July 31st due to the Turning Back Time Car Show.

Objectives:

1. Give consumers the chance to buy fresh, locally grown fruits and vegetables, and locally made products.
2. To enable local farmers & producers to sell their products directly to the public.
3. To enhance the quality of life in the Sycamore area by providing a community activity which fosters social gathering and interaction.
4. To preserve Illinois's unique agricultural heritage and the historical role of farmers' markets.

Criteria for Participation:

1. Produce sold should be in season and grown within a 100 mile radius of Sycamore; if products are not grown by vendor, they *must* be clearly labeled.
2. Vendors must comply with all local and national laws/regulations regarding the production, labeling, display, storage, sale and consumption of goods.
3. If vendors are selling prepared items, they must be made within the confines of a licensed and approved kitchen or portable kitchen. This license must be obtained prior to preparing and selling foods.
4. Photocopies of insurance and license, where applicable, must accompany all applications. Vendors may not participate without proof of insurance.
5. Insurance must name Sycamore Chamber of Commerce and the City of Sycamore as additional insured with a minimum liability of \$500,000 for bodily injury. Insurance must cover time period for which vendor is selling at the market.

Market Organization and Rules:

1. The Market will be open to the Public from 10am-2pm.
2. No stall holders should arrive before 10am and all vendors must check in by 9:30.
3. No sale shall be conducted prior to opening of market at 10am. A bell will ring at the opening of market to signal.
4. No crying out or "hawking" of products will be allowed.
5. All vehicles not part of booth must be removed from the market area by 9:45am and no vehicles may re-enter the area before 2pm.
6. If vehicles remain in market, they must be confined to the vendor's booth.
7. All fees must be paid in advance.
8. Vendors must dispose of all rubbish carefully in bins provided.
9. There is no smoking or dogs allowed for those selling food.
10. Each market day is run as a separate event.

Buy Fresh, Buy Local!

Sundays June-September 10am-2pm
Corner of Somonauk and Elm Street in Downtown Sycamore

11. Sharing of space shall be approved by the market committee.
12. Parking is available in the Elm Street city parking lot, across the street from market.
13. Vendors are responsible for supplying their own tables, chairs, etc.
14. Booths *must* be covered and there *should* not be anything stored on the ground. Per the request of the DeKalb County Health Department. DeKalb County Health Department will do spot checks.
15. Vendors with reserved space are encouraged to contact Discover Sycamore one week prior to market day if they are unable to attend up coming market. In the event of a no-show, the absent vendor will forfeit their there space and not be entitled to a refund for that day.

Space Application Fee's:

	Small Space 10x10	Large Space 10x20	Chamber/Discover (10x20)
Full Season	\$100	\$150	\$100
Half Season	\$70	\$110	\$70
Month	\$40	\$75	\$40

*Discover Sycamore Members get priority spaces.

Applications:

1. Applications and full payment are due by Monday, May 2; no refunds will be granted once application is approved.
2. Complete only sections that apply to your products. Please make a copy of application for your records when application is complete.
3. Once an application is approved, only products on application will be able to be sold in a market. Any amendments must go through Discover Sycamore's Farmers Market Committee.
4. Discover Sycamore, the Sycamore Chamber nor the City of Sycamore are responsible for the loss or damage to product, person or property due to inclement weather or unintended circumstances.
5. After application approval, a confirmation letter and map showing location will be sent out. Please keep in mind that spots may change weekly depending on number of vendors each week. Notification will be made in advance when applicable.
6. Please make checks payable to Discover Sycamore and mail them and application too:
Discover Sycamore
Attn.: Farmers Market
407 W. State Street, Suite 10
Sycamore, IL 60178

Signature of Participating Vendor _____ Date: _____

*The above signature verifies that I have read and agree to all the aforementioned rules and regulations.

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Application

Business Name: _____

Sellers Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-Mail: _____

Insurance Company (Must Provide Proof of Insurance): _____

Policy Number: _____

Space Size Requested: _____

Full/Half/Month Season: _____

If not full season, what consecutive dates do you intend to sell? _____

Please list all products you intend to sell:

Product	Homegrown/Purchased/Made (if not homegrown, must be labeled.)
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_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

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